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FOR THE YEAR 2016  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
JANUARY 19, 2016

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The Cherokee County Board of Supervisors met in regular session on Tuesday, January 19, 2016 with Dennis Bush, Rick Mongan, Gary Lundquist, Jim Peck, and Jeff Simonsen present. Ken Ross, *Chronicle Times*, represented the press. Brandon Billings, Justin Pritts, Don Fiser, Jeff Friedrichsen, Mark Murphy, Steph Thill, Sam Cushman, and Emily Heidesch were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Mongan, Lundquist, Peck, Bush; Nays – none; Abstentions – none.

Motion by Mongan, seconded by Simonsen to approve an amended agenda including rescheduling the CAEDC appointment for a later date. Motion carried.

Motion by Lundquist, seconded by Peck to approve the minutes of the previous meeting. Motion carried.

Don Fiser, Cherokee County EMS Association Chairman, presented financial reports and reported that few individuals in the county are interested in obtaining training to become emergency responders or fire fighters. Fiser stated that the EMS Association currently has enough funds on hand and is not requesting any county funding for 2016/2017; however, Fiser would like to keep the option to ask the supervisors for financial support if needed during the year. The supervisors thanked Fiser for being fiscally responsible with public funds and agreed that a future request for funds would be considered.

Mark Murphy, County Recorder, presented a revenue report and a wage authorization for consideration.

Motion by Simonsen, seconded by Mongan to approve the County Recorder's \$65,208.14 December 31, 2015 Quarterly Revenue Report with \$22,201.71 retained by the county. Motion carried.

Murphy asked for approval to change a part-time position to full-time status.

Motion by Peck, seconded by Mongan to approve an employment status change from part-time to full-time for Mollie Hill, Recorder's Clerk, effective February 1, 2016. Motion carried.

Brandon Billings, Assistant Engineer, presented a detour reimbursement form and wage authorization for consideration.

Motion by Mongan, seconded by Lundquist to authorize the Chairman to sign a \$42,854.92 Detour Revocation Sheet from the Iowa Department of Transportation (IDOT) for compensation of twelve miles on C16 and L51 detoured by the state between April and September of 2015. Motion carried.

Billings requested approval of a \$20.00 per hour wage authorization for Paula Ellis, Engineer's Administrative Assistant, with the intent of setting the wage at a comparable rate to other area Engineer's Office Managers. After discussion, the supervisors tabled the request and asked for detailed comparisons of job duties amongst the comparable county positions.

Jim Haselhoff, Haselhoff Construction, gave a progress report on the Law Enforcement Center Renovation project and predicted a final completion date within three to four weeks. Haselhoff provided a detailed cost breakdown for a change order to the Law Enforcement Center Renovation contract that would include updating the sidewalk on the east side of the building along 5<sup>th</sup> Street. Haselhoff noted that costs associated with moving a gas line currently located under the sidewalk are not included in the change order and would be the responsibility of the county.

Motion by Mongan, seconded by Peck to approve a \$95,715.00 change order to the Law Enforcement Center Renovation contract to include removal and updating the sidewalk east of the current Law Enforcement Center building as presented. Motion carried.

Motion by Peck, seconded by Lundquist to approve a wage authorization from \$17.00 per hour to \$18.00 for Paul Paltz, Building Custodian, due to completion of a six month probationary period. Motion carried.

The supervisors provided committee reports, reviewed meeting schedules, and discussed the 2016/2017 budget.

There being no further business, Chairman Bush adjourned the meeting at 11:06 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

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Dennis Bush, Chairman

Attest: \_\_\_\_\_  
Kris Glienke, County Auditor